

Notice of Annual Parochial Church Meeting

Diocese of Winchester

Parish of

The Annual Parochial Church Meeting will be held in

.....

on..... day of at

For the election of Parochial Representatives of the laity as follows:

To the Parochial Church Council: representatives.

* To the Deanery Synod: representatives.

For the appointment of Sidesmen and the Independent Examiner or Auditor.

For the consideration of:

- a) A report on changes in the roll since the last annual parochial church meeting;
- b) Annual Report on the proceedings of the parochial church council and the activities of the parish generally;
- c) The Financial Statements of the Council for the year ending 31 December immediately preceding the meeting audited or independently examined;
- d) A report upon the fabric, goods and ornaments of the church or churches of the parish;
- e) A report on the proceedings of the Deanery Synod;

And other matters of parochial or general church interest.

Church Representation Rules, 2011

- 6 (1) In every parish there shall be held not later than the 30th April in each year the annual parochial church meeting (hereafter in these rules referred to as 'the annual meeting').
- (2) All lay persons whose names are entered on the roll of the parish shall be entitled to attend the annual meeting and to take part in its proceedings, and no other lay person shall be so entitled.
- 7 (1) The annual meeting shall be convened by the minister of the parish by this notice affixed on or near to the principal door of every church in the parish and every building licensed for public worship in the parish, for a period including the last two Sundays before the day of the meeting.
- 9 (7) Any person entitled to attend the annual meeting may ask any question about parochial church matters, or bring about a discussion of any matter of parochial or general church interest, by moving a general resolution or by moving to give any particular recommendation to the council in relation to its duties.
- (9) The secretary of the parochial church council (or another person appointed by the meeting in his place) shall act as a clerk of the annual meeting, and shall record the minutes thereof.