

Job Description: Kids Worker (Part-Time)

Creating fun, safe places where children can meet Jesus!

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Who are we?

We are LOVECHURCH, an Anglican church, part of the HTB network based on the south coast. We exist to see the Kingdom of God come in Bournemouth, Christchurch and Poole as it does in heaven. That means, as a community we are working towards the evangelisation of the town where we live, the transformation of its society and the revitalisation of the church. We are very excited to be advertising for the role of a part time kids worker to work alongside our director of kids and families ministries and to join our large and lively team here in the heart of Bournemouth.

With 7 miles of golden sand stretching from Poole to Christchurch and the New Forest National Park on our doorstep, Bournemouth makes for a very desirable place to live. Our church is firmly rooted in the life of this university town, which bustles all year round with Christmas markets in the winter and beach and forest activities in the summer.

We love life, we love God and we LOVECHURCH.

We look to serve the community which we live within.

Job Summary

- **Job Title:** Kids Worker (Part-Time. 2 year fixed term contract with potential to extend)
- **Reporting to:** Family Life and Pastoral Care Director
- **Hours:** 3.5 days per week (including Sundays and Wednesdays)
- **Salary:** £16,000 per annum (0.7 FTE, equivalent to £22,857 full-time)
- **Location:** LOVECHURCH, St Swithun's Bournemouth.
- **Start Date:** August/September 2025

Role Purpose

To support the spiritual growth, pastoral care, and discipleship of children (0–11s) and their families by coordinating and delivering engaging, safe, and creative kids ministry environments. This role plays a key part in the life of our large, multi-ministry church and works collaboratively with staff and volunteers to see children encounter Jesus and thrive in faith. Where possible, and funded by a third party, LOVECHURCH will happily champion further ministerial training (E.G The Church of England's 30K project, or Bishop's Commission for Mission).

Key Responsibilities

1. Coordination & Planning

- Plan and coordinate weekly kids ministry sessions for Sundays, Play Café, and Ignite (Wednesdays)
- Develop age-appropriate, Christ-centred content and session outlines
- Ensure sessions are inclusive, fun, and spiritually engaging
- Collaborate with Kids and Family lead, worship & youth pastors, to ensure LOVECHURCH grows in a culture of Worship for Everyone.
- Coordinate and plan (with oversight from Kids and Family lead) key events that help reach outwards and love inwards – Christmas, Light Parties and Easter being three key examples

2. Volunteer Team Support

- Build rotas and support volunteer recruitment, training, and pastoral care
- Create a positive, well-resourced environment for team members
- Champion safeguarding and best practice across teams

3. Safeguarding & Administration

- Ensure all children's activities comply with safeguarding policies
- Maintain accurate records and respond to safeguarding concerns as required
- Liaise with the Safeguarding Lead to ensure team training and DBS compliance

4. Resource & Budget Management

- Manage resources, storage, and supplies needed for kids sessions
- Oversee kids ministry budget within agreed limits
- Source or create high-quality teaching materials and resources

5. Church Integration & Communication

- Work collaboratively with the wider church staff team

- Help ensure good communication with families, volunteers, and leadership
- Participate in relevant church events, staff meetings, and planning days

Key Weekly Touchpoints

- Sunday mornings – Leading or overseeing kids church and integrating Worship for Everyone
- Wednesdays – Play Café (early years/families ministry) and Ignite (primary-age midweek kids group)

Character and Personal Attributes

We are looking for someone who brings both strength of character and warmth of personality to this role. The right person will be:

- A passionate and growing follower of Jesus with a heart for children and their families
- A gifted communicator who can relate to children across different age groups, including those with additional needs
- Able to intrigue, engage, and hold the attention of children in fun, creative, and age-appropriate ways
- Experienced in communicating with children across different developmental stages (early years through upper primary)
- Understanding of and sensitive to children with Special Educational Needs (SEN), with experience in inclusive ministry approaches
- Organised, efficient, and proactive - someone who can plan ahead, juggle priorities, and meet deadlines
- Innovative and future-thinking - bringing fresh ideas and vision for how children's ministry could grow
- A strong team player with a humble, servant-hearted approach and good sense of humour

Person Specification

Essential

- A committed Christian whose lifestyle reflects the values and ethos of LOVECHURCH and is most passionate about children encountering Jesus. There is a Genuine Occupational Requirement (GOR) that the post-holder be a committed, practising Christian sympathetic to the aims and objectives of the Church of England.
- Experience working with children in a church or similar setting
- Strong planning and administrative skills
- Gifted communicator with children across different ages and with different needs
- Ability to manage and encourage volunteers
- Understanding of safeguarding responsibilities

Desirable

- Experience in a large church or multi-ministry context
- Experience supporting children with SEN
- Familiarity with planning software (e.g. ChurchSuite) and rota tools

Benefits

- 28 days annual leave plus Bank Holidays.
- Pension provision.