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**APPLICATION FORM**

**Please return your completed application to: tom@standrewscharminster.org**

**Please complete all pages in full Confidential**

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| **Post Applied for:** |

**PERSONAL DETAILS**

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| **Title:** |

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| **Surname:** |

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| **Forenames:** |

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| **Address:**  **Post code:** |

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| **Telephone: Mobile:** |

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| **E-mail address:** |

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| **National Insurance Number:** |

**Employment Experience: please give details of your previous employment (most recent last)**

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| **Name of Employer** | **Position held** | **To/From** | **Reason for leaving** |
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**Education and Training:**

**Please give details of secondary education, further/higher education and**

**Qualifications gained.**

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| **School/College/University** | **From** | **To** | **Subjects/Examination results** |
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| **Other qualifications and relevant training:** |

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| **Membership of Professional Bodies etc:** |

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| **Hobbies/Interests:** |

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| **ADDITIONAL INFORMATION TO SUPPORT YOUR APPLICATION**  **Please give details of your relevant skills, knowledge, and experience (see job description and person specification)** |

**REFEREES**

**Please give the names of two referees, not related, who are able to provide us with information to support your application. One should be your most recent employer and another should be from a church leader.**

**Please note: employment will only commence on receipt of two references.**

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| **Name:**  **Position:**  **Relationship:**  **Address:**  **Tel No:**  **E-mail:**  **May we contact prior to interview?** | **Name:**  **Position:**  **Relationship:**  **Address:**  **Tel No:**  **E-mail:**  **May we contact prior to interview?** |

**Rehabilitation of Offenders Act:**

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| **Do you have any convictions, cautions, reprimands or final warnings that are**  **not “protected” as defined by the Rehabilitation of Offenders Act 1974**  **(Exceptions) Order 1975 (as amended in 2013) by SI 2013 1198’**  [**http://www.legislation.gov.uk/uksi/2013/1198/pdfs/uksi 20131198 en.pdf**](http://www.legislation.gov.uk/uksi/2013/1198/pdfs/uksi%2020131198%20en.pdf)  **Please give details:** |

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| **For posts where an occupation requirement exists for the post holder to be a member of the Church of England or a Church in full Communion with the Church of England in accordance with the Equality act 2010.**  **Please give details of your Christian denomination:**  **Are you a member of any local church or religious group?**  **If so, please give details:** |

**Other Details:**

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| **Do you hold a full clean driving licence:**  **Do you have access to a vehicle:** |

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| **Are you, to your knowledge, related to any member of staff or any Member of the PCC of St Andrew’s Church, Charminster?**  **If yes, please give details:** |

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| **Please state where you saw the job advertisement (website/social media/other)** |

**DECLARATION**

* ***I understand that an offer of appointment will be subject to satisfactory references***
* ***I understand that providing false or misleading information will disqualify me from any appointment or if appointed will render me liable to dismissal without notice***
* ***I declare that the information I have given is, to the best of my knowledge, true and complete***
* ***I agree that the information may be used for registered persons under the Data Protection Act 1998 (personal information will not be passed to other organisations without your prior consent.***

***I agree that the information provided is to the best of my knowledge correct and complete.***

***Please also complete the Church of England Confidential Declaration Form and return it along with your application. The form can be found*** [***here***](https://www.churchofengland.org/sites/default/files/2017-12/protection-of-children-and-vulnerable-adults.pdf)***.***

**Signature: Date:**