

Our Vision is to see
LIVES TRANSFORMED
HOPE RESTORED
FREEDOM FOUND
In Jesus

Associate Minister - ROLE DESCRIPTION

'Christ himself gave the apostles, the prophets, the evangelists, the pastors and teachers, to equip his people for works of service, so that the body of Christ may be built up.' - Ephesians 4:11

OUR PURPOSE - The Parish of Totton and Calmore is a vibrant and growing Resource Church Benefice revitalised in September 2021 at the invitation of Winchester Diocese and a planting team sent from Saint Mary's Church Southampton. Our vision is to see Lives Transformed, Hope Restored and Freedom Found in Jesus.

HOW WE DO IT - St Win's and St Anne's aim to fulfil this vision by helping people to:

- **Belong** - In different gatherings across the week.
- **Believe** - Establish a culture of strong biblical knowledge and confidence in the gospel.
- **Be Changed** - Invite the transformative power of the Holy Spirit to become more like Jesus.
- **Bring Change** - To share the practical love of Jesus in the community.

ROLE PURPOSE - The Associate Minister will be responsible for the pastoral and discipleship life of the church alongside the wider staff and leadership team.

RESPONSIBILITIES

- Overseeing Sunday services, teams and rotas
- Coordinating midweek services
- Oversight of St. Anne's Sunday services which will utilise all clergy and Lay Leaders
- Welcome and integration of newcomers into church life
- Oversight of pastoral care alongside a strong lay led team
- Development of adult discipleship including:
 - Life group leaders and material
 - Emerging preaching team
 - Leadership training days
- Leading St. Anne's sub committee for PCC
- Line management of youth and kids pastors
- Discernment of missional outreach in Totton and Calmore
- Oversight of Love Totton
- Regular prayer for the life of the church
- Regular preaching and leading of services at both churches
- Coordinating clergy team for occasional offices

PERSONAL CHARACTERISTICS AND PERSONAL SPECIFICATION

Faith	<ul style="list-style-type: none"> ● Passion for the vision and purpose of Totton and Calmore Parish with a desire to see it implemented ● A vibrant Christian faith that inspires others ● Spirit filled with a high value on the presence and gifts of the Holy Spirit ● A passion for equipping others on their spiritual journey and an excellent communicator and preacher ● Be committed to own personal spiritual growth and live a Godly life, modelling honesty and transparency
Education & Qualifications	Fulfilment of Church of England's 9 criteria for selection to ordained ministry.
Experience	<ul style="list-style-type: none"> ● Experience of recruiting and leading teams of volunteers and overseeing staff ● Pastor- a heart for others ● Preacher- able to teach others in a practical and relevant way ● Leader- lives by example and loves others
Personal Skills	<ul style="list-style-type: none"> ● Strong pastoral capability ● Able to work effectively as part of a team ● Excellent ability at leading, managing, inspiring, identifying and releasing volunteers to serve and lead ● Hardworking, self-motivated and an ability to take initiative and make things happen ● Clear communicator ● Servant hearted attitude ● Excellent time management skills. Ability to plan ahead, prioritise, delegate effectively, juggle competing priorities and work under pressure ● Holds a healthy work/life balance ● Approachable, flexible and open to ideas and suggestions ● Warm, fun, energetic, approachable and easy-going personality ● Able to clearly and effectively communicate between different management levels and ministry areas, as well as with the general public and church members

This Role Description should be read in conjunction with the vision, aims and priorities set out in this profile.

The Role Description should always be read in conjunction with the [Guidelines for the Professional Conduct of the Clergy](#).