



DIOCESE of
WINCHESTER

CHURCH BUILDING SUPPORT OFFICER

Full Time, 2-Year Fixed-Term, with the option, subject to conditions, of an Apprenticeship with Strode College to complete Historic Environment Advice Assistant (Higher Apprenticeship).

Salary – £31,181 per annum. The role is 35 hours per week, 5 days per week, Monday to Friday. We offer 25 days annual leave plus 8 bank holiday days per annum. Additional benefit of Employer contribution of 10% of basic annual salary into our pension scheme.

Applications are invited for a Church Building Support Office (CBSO) to support the Diocese of Winchester Anglican parishes across about two-thirds of the County of Hampshire and most of Bournemouth in the County of Dorset. There are approximately 350 church buildings in the Diocese of Winchester across 250 parishes. Each year around 400 applications for a variety of works, from routine maintenance to major redevelopment schemes, are considered by The Diocesan Advisory Committee for the Care of Churches (DAC).

This is an exciting new role that will provide a comprehensive support service to clergy, churchwardens and parish volunteers; offering advice and guidance on caring for church buildings, navigating faculty jurisdiction and signposting to relevant resources and further support. There will also be statutory responsibilities in the processing of cases and supporting the DAC.

This vacancy will suit somebody with a strong interest in historic church buildings and experience in the conservation, management and development of historic buildings. You will need to be a team player who is self-motivated, enjoys working with people, and is able to balance a busy and varied workload.

The role is funded by the Church of England's Buildings for Mission fund on a fixed-term two-year basis.

For timelines, job description, further information and to apply, please click the **Apply Now** button. If you would like more information, please contact Jayne Tarry, Parish Support Manager on 01962 737348 or Jayne.tarry@winchester.anglican.org