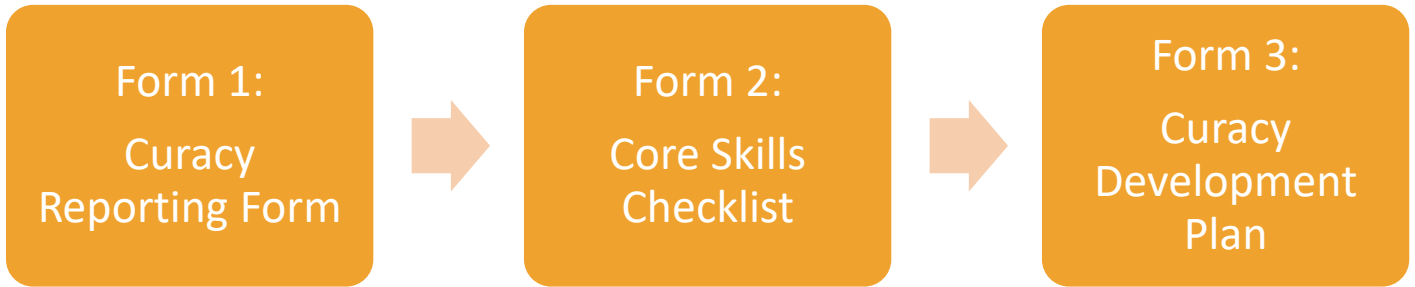


Annual Reporting Instructions

At the start of the Curacy, by the end of September, curate and TI will be asked to consider the curates 'starting point' by completing the Qualities Grid and Core Skills Checklist. This enables you to set out your first-year Development Plan and note together all that you bring into ordained ministry: from your IME1 training, placements and experience from previous ministry and life.

Then, Curate and TI together will need to complete and submit three essential documents each year:



• Form 1: Curacy Reporting Form

This form consists of two parts: a 'snapshot' relating to the formation qualities grid and a written report form.

The snapshot grid asks for you to indicate where you are *currently* in demonstrating how you inhabit each of the qualities in relation to the four domains.

The written report form is informed by the snapshot grid and provides specific evidences. It is important that the curate's development of each of the qualities is discussed regularly and not simply at the time the report is expected.

Priest	Christ	Church	World	Self
Love for God <i>The candidate...</i>	Is reliant on God - Father, Son and Holy Spirit, and lives out an infectious, life-transforming faith.	is rooted in Scripture, the worship of the Church and the living traditions of faith.	Whole-heartedly, generously and attractively engages with God's world	is prayerful and studies the Bible
Call to Ministry <i>The candidate...</i>	Responds to the call of Christ to be a disciple	Understands the distinctive nature of ordained priestly ministry	Is committed to being a public and representative person	Articulates an inner sense of call grounded in priestly service
Love for People <i>The candidate...</i>	Welcomes Christ in others, listens, values and respects; cares for those in poverty and the marginalised	Builds relationships which are collaborative and enabling	Shows God's compassion for the world	Has empathy and is aware of how others receive them
Wisdom <i>The candidate...</i>	Is inquisitive, curious and open to new and lifelong learning	Shows leadership that enables thriving and healthy churches, handles conflict and care-lead in mission	Is robust and courageous and prepared to take risks	Is a mature and integrated person of stability and integrity
Fruitfulness <i>The candidate...</i>	Embraces the different and enables others to be witnesses and servants	Shows the capacity to exercise sacramental, liturgical and an effective and enabling teaching ministry	Shares faith in Christ and can accompany others in their faith	Has resilience and stamina
Potential <i>The candidate has potential to...</i>	Grow in faith and be open to navigating the future in the company of Christ and guided by the Holy Spirit	Manage change, and see the big picture	See where God is working in the world and respond with missionary imagination	Be adaptable and agile
Trustworthiness <i>The candidate...</i>	Follows Christ in every part of their life	Leads maturely which promotes safe and harmonious Christian communities	Lives out their life as a representative of God's people	Has a high degree of self-awareness

Inhabiting the quality well with excellent evidence.
Developing in this quality.
Requires development with some evidence.
Inhabiting the quality comfortably with good evidence.
Requires development no evidence currently.

• Form 2: Core Skills Checklist

The Core Skills checklist is made up of many, various, skills and experiences that you might gain or develop over the time of your curacy.

These cover themes of Personal and Spiritual Development, Mission Evangelism and Discipleship, Worship, Preaching and Teaching, Pastoral Care and Organisation, Administration and Leadership. You are asked to evaluate these core skills by discussing and rating them on a scale of '0' (no experience yet) to '5' (able to train and supervise others).

• Form 3: Curacy Development Plan

By completing the first two documents, you will be able to complete the Curacy Development Plan. This will document how you have addressed previously identified training needs and your future training priorities as identified from the previous 2 forms.

This form also asks you to consider how your curacy will develop to meet these training priorities by listing your agreed plans for additional or changed involvement or responsibilities.

Dates for report's to be completed:

Start of Curacy: by the end of September

Year One Report: end of May, Year 1

Interim Report: end of May, Year 2

Final Report: when together, the curate and training incumbent discern the training requirements are met and the curate is ready to be considered for sign off.