

## **Saints Kids & Community Coordinator (Maternity Cover)**

### **Role Description**

**(Younger years 0-6yr olds)**

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#### **WHO ARE WE?**

Over the summer of 2018 a small team of people moved from HTB to plant and revitalise the Saint Mary's Church Southampton, located right in the heart of the city. The vision of Saint Mary's Church is to be a community following the way of Jesus, playing our part in the renewal of Southampton.

In the last 6 years Saint Mary's has grown to around 650 people regularly attending our Sunday gatherings, across 4 services on a Sunday. The average age of our congregation is 27, although we are and we celebrate being a multi-generational church that is growing in its diversity. Our congregation includes around 75 children and young people.

We have been designated a resource church by the Diocese of Winchester, with a vision to plant and help revitalise churches. In 2021 we sent a plant to St Win's, Totton and in September 2023 we started a plant partnership with Lord's Hill and Lordswood Church, a church in the heart of the Lordshill Estate in Southampton. In October 2024 the Saint Mary's launched a second site at Lodge Road.

We are deeply committed to the way of Jesus and being formed by his life as we practise being with him, becoming like him and doing what he did. We have a passion to raise and develop leaders who are committed to the Good News of Jesus to lead in church and in all spheres of society. Worship informs everything we do as we seek first His kingdom and righteousness and continue to tell the story of what God is doing in our time, some of that story is captured through our Saint Music team that have written and released music to serve and resource the church.

Each member of staff plays a key role in contributing to our vision. Our mission is bigger than any individual task but together our work contributes to the bigger picture. As a Christian organisation our faith is an integral part of our working culture.

Our values as a community and a staff team are Family, Fearless & Fun and we aim for all of our activities and processes to be driven by those values.

You can read more about us on:

[www.saintmarys.church](http://www.saintmarys.church)

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## WHAT WILL YOU DO?

The purpose of the role is to coordinate and deliver our Saints Kids and community outreach at Saint Mary's Church. This role has two parts, (1) Working with all age groups within the Saints Kids ministry, coordinating the planning and delivery for the younger kids content on Sundays and throughout the week (0-6's). (2) To coordinate and deliver our community outreach activities including the Play Cafe and Schools engagement.

This post has been identified as being one to which a Genuine Occupational Requirement (as set out in Schedule 9 of the Equality Act 2010) applies and the post is conditional on the post holder being a practising Christian.

### RESPONSIBILITIES:

#### SUNDAYS:

- Develop suitable Sunday content for the younger years age group, including craft and games. Encouraging the spiritual development, discipleship and pastoral care of Children at Saint Mary's
- Assist in the recruiting and maintaining of volunteers for the Saints Kids teams, including annual and termly training sessions, and coordinating and empowering a core team across all sites.
- Understand the need and develop a provision of inclusion for children with additional needs and learning differences.
- Develop relationships with parents and caregivers on Sundays
- Keep up to date with safeguarding training and regular reporting

#### COMMUNITY:

- Lead on the delivery of the Play Cafe (wednesdays), helping build and equip a team of volunteers
- Help develop links with schools and other external partners for missional and outreach opportunities
- Lead in planning and delivering the annual Holiday Club in February
- Develop and deliver, alongside the Love Your Neighbour team, our termly outreach and community events (Banquets, Saints in the City day etc...)

This list is not exhaustive and the role will acquire other responsibilities as necessary

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## WHO ARE YOU?

Anyone who joins our team is joining the Saint Mary's staff family, and therefore character and values hold equal importance to the practical skills required for the role. This role will report to the Director of Operations and Church Leader.

### *Essential*

- Passion for kids ministry and introducing the gospel to the younger generation
- Passion for community engagement and mission.
- Polite, confident, servant hearted and pastoral
- Experience working with social & emotional needs, and learning differences
- Excellence in building relationships with families and care-givers
- Strong understanding and demonstrable commitment to safeguarding
- Excellent time management & organisational skills
- Excellent communication skills both written and oral
- Self-motivated and with experience of self management
- Flexible attitude
- High level of confidentiality
- The role requires a clear enhanced DBS check

### *Desirable*

- Competency in managing social media accounts
- Able to plan events and manage budgets
- Familiarity with Churchsuite
- Foundational theological/biblical understanding

We have a fast paced working environment where we strive for excellence in everything we do. Our ethos is to be encouraging, grateful, gracious and professional and we endeavour to thread this through every part of the organisation and every interaction. It is an exciting and challenging place to work and is full of variety. We aim for a 'can do' environment where innovation and creativity is encouraged alongside serving others. Staff community is warm and engaging with lifelong relationships being built.

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### **WHAT DO WE OFFER:**

- Part-Time - 2.5 Days per week (20hrs per week) including a half day on Sundays
  - 25 days holiday per annum pro rata
  - Salary - £24-26k pro rata
  - The role holder will need to be available to work occasional key dates such as weekend or evening events
  - Attend Tuesday morning staff meeting
  - It is expected that staff members will be active members of Saint Mary's Church including Sunday services
  - ***This is a 9 month maternity cover contract***
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### **HOW TO APPLY:**

- Send a short video (up to 3 mins) introducing yourself and explaining why you are right for the role
- Complete the job application form along with a short email explaining why you are applying for the role
- We operate a safer recruitment policy for all roles at Saint Mary's

Please send the video, application form and short email to [recruitment@saintmarys.church](mailto:recruitment@saintmarys.church), by **Sunday 2nd March 2025**.