

Treasurers & Parochial Fees

Jayne Tarry
March 2025

TABLE OF PAROCHIAL FEES 2025 FROM 1 JANUARY 2025

This table sets out the fees prescribed by the Parochial Fees Order 2024 (a Statutory Instrument) and summarises other relevant information. For legal purposes reference should be made to the Order itself. The 2024 Order set the framework for fees until 2026. It provided that fees would increase annually in line with CPI, capped at 3%.

For further information about fees refer to the **Guide to Church of England Parochial Fees** and **Frequently Asked Questions** which are available on the Church of England website.

	Fee payable To Diocesan Board of Finance	Fee payable To Parochial Church Council	Total Fee Payable
BAPTISMS	£	£	£
Certificate issued at time of baptism (See Note 1)	—	19	19
Short certificate of baptism given under section 2, Baptismal Registers Measure 1961	—	19	19
MARRIAGES			
Publication of banns of marriage	—	37	37
Certificate of banns issued at time of publication	—	19	19
Marriage Service (See Note 5)	247	297	544
Funerals and Burials of Person aged 18 Years or More (See Note 3(i))			
A. Service in Church			
Funeral service in church, whether taking place before or after burial or cremation (See Note 5)	127	107	234
Burial of body in churchyard immediately preceding or following on from service in church	18	357	375
Burial or other lawful disposal of cremated remains in churchyard immediately preceding or following on from service in church	18	146	164
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery immediately preceding or following on from service in church	35	—	35
Cremation immediately preceding or following on from service in church	35	—	35
Burial of body in churchyard on separate occasion (See Note 3(ii))	52	357	409
Burial of cremated remains in churchyard or other lawful disposal of cremated remains on separate occasion (See Note 3(ii))	52	146	198
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery on separate occasion (See Note 3(ii))	67	19	86
B. No Service in Church			
Funeral service (including burial of body) at graveside in churchyard	127	357	484
Funeral service (including burial or other lawful disposal of cremated remains) at graveside in churchyard	127	146	273
Funeral service at crematorium, or funeral service (including burial of body or burial or other lawful disposal of cremated remains) in cemetery	199	35	234
Funeral service in premises belonging to funeral director, whether taking place before or after burial or cremation	234	—	234
Cremation immediately preceding or following on from funeral service in premises belonging to funeral director	35	—	35
Burial of body in churchyard, not following service at graveside (committal only)	52	357	409
Burial of cremated remains in churchyard or other lawful disposal of cremated remains (committal only)	52	146	198
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery (committal only)	35	—	35
C. Certificate issued at time of burial (See Note 3(iii))	—	19	19
MONUMENTS IN CHURCHYARDS			
Permitted in accordance with rules, regulations or directions made by the Chancellor of the diocese, including those relating to a particular churchyard or part of a churchyard (but excluding a monument authorized by a particular faculty, the fee for which is set by the Chancellor)			

Statutory fees are only prescribed for matters in respect of which parishioners have a legal right. Not all services come into this category, for example funerals where there is a period of more than 48 hours between the funeral service and the cremation and between the cremation and the disposal of ashes. This also applies to special services such as memorial services and services of blessing and dedication following a civil marriage. The Archbishops' Council recommends that, where a memorial service is on a similar scale to a funeral service, or a service of blessing and dedication following a civil marriage or a renewal of marriage vows is on a scale equivalent to a wedding service, the PCC fee should be based on the statutory fee for the service, with the PCC receiving the equivalent of the combined DBF and PCC fee.

NOTES:

1. Certificates of Baptism

The fee for a certificate issued at the time of baptism is for a certified copy of the entry in the register book of baptisms giving the particulars required in Form No 1 in Schedule 1 to the Parochial Registers and Records Measure 1978. The fees payable for a certified copy of the full entry issued at any other time are the fees prescribed for searching registers of baptisms and burials and, if applicable, for each additional copy of an entry in such a register.

2. Definitions etc.

'Burial' includes deposit in a vault or brick grave and the interment or deposit of cremated remains.

'Churchyard' includes the curtilage of a church and a burial ground of a church whether or not immediately adjoining such church.

(NOTE: This includes any area used for the interment of cremated remains within such a curtilage or burial ground, whether consecrated or not.)

'Cemetery' means any burial ground other than a churchyard.

'Monument' includes headstone, cross, kerb, border, vase, chain, railing, tablet, plaque, marker, flatstone, tombstone or monument or tomb of any other kind.

'Immediately preceding or following on from service in church' includes the day before and the day after the service in church. See note at the top right of the table. Where "—" appears in the table no fee is payable to the body indicated.

3. Funerals & Burials

Locally

PCC portion of the fee		DBF portion of the fee		Marriage Service
£297	+	£247	=	£544
1/3 of DBF portion of the fee		1/3 of DBF portion of the fee		1/3 of DBF portion of the fee
£82.33		£82.33		£82.33
Paid to DBF		Paid to PTO Clergy		Paid to PTO Clergy
£82.33		£164.67		£164.67
Rounded to nearest £				
£82.00		£165.00		

Locally

PCC portion of the fee		DBF portion of the fee		Marriage Service
£297	+	£247	=	£544
1/3 of DBF portion of the fee		1/3 of DBF portion of the fee		1/3 of DBF portion of the fee
£82.33		£82.33		£82.33
Paid to DBF		Paid to PTO Clergy persson		
£82.33		£164.67		
Rounded to nearest £				
£82.00		£165.00		

Please refer to the Parochial Fees Table in full for more fees, and for further information about fees refer to the **Guide to Church of England Parochial Fees** and **Frequently Asked Questions** which are available on the Church of England website.

	Non PTO Clergy			PTO Clergy*		
	Total Fee Payable	Fee payable to PCC	Fee payable to WDBF	Fee payable to PCC	Fee payable to WDBF	Fee payable to PTO
The total fee payable appears in column A. Allocate the total fee using columns B & C for non PTO clergy Allocate the total fee using columns B, D & E for PTO clergy.	A	B	C	B	D	E
MARRIAGES						
Marriage Service in Church	£544.00	£297.00	£247.00	£297.00	£82.00	£165.00
FUNERALS & BURIALS OF PERSON AGED 18 YEARS OR MORE						
A. Service in Church						
Funeral service in church, whether taking place before or after burial or cremation (See Note B1)	£234.00	£107.00	£127.00	£107.00	£42.00	£85.00
Burial of body in churchyard immediately preceding or following on from service in church	£375.00	£357.00	£18.00	£357.00	£6.00	£12.00
Burial or other lawful disposal of cremated remains in churchyard immediately preceding or following on from service in church	£164.00	£146.00	£18.00	£146.00	£6.00	£12.00
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery immediately preceding or following on from service in church	£35.00	£0.00	£35.00	£0.00	£12.00	£23.00
Cremation immediately preceding or following on from service in church	£35.00	£0.00	£35.00	£0.00	£12.00	£23.00
Burial of body in churchyard on separate occasion	£409.00	£357.00	£52.00	£357.00	£17.00	£35.00
Burial of cremated remains in churchyard or other lawful disposal of cremated remains on separate occasion	£198.00	£146.00	£52.00	£146.00	£17.00	£35.00
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery on separate occasion	£86.00	£19.00	£67.00	£19.00	£22.00	£45.00
B. No Service in Church						
Funeral service (including burial of body) at graveside in churchyard	£484.00	£357.00	£127.00	£357.00	£42.00	£85.00
Funeral service (including burial or other lawful disposal of cremated remains) at graveside in churchyard	£273.00	£146.00	£127.00	£146.00	£42.00	£85.00

Please refer to the Parochial Fees Table in full for more fees, and for further information about fees refer to the **Guide to Church of England Parochial Fees** and **Frequently Asked Questions** which are available on the Church of England website.

The total fee payable appears in column A. Allocate the total fee using columns B & C for non PTO clergy Allocate the total fee using columns B, D & E for PTO clergy.	Total Fee Payable	Non PTO Clergy*		PTO Clergy*		
		Fee payable to PCC	Fee payable to WDBF	Fee payable to PCC	Fee payable to WDBF	Fee payable to PTO
MARRIAGES	A	B	C	B	D	E
Marriage Service in Church	£544.00	£297.00	£247.00	£297.00	£82.00	£165.00
FUNERALS & BURIALS OF PERSON AGED 18 YEARS OR MORE						
A. Service in Church						
Funeral service in church, whether taking place before or after burial or cremation (See Note B1)	£234.00	£107.00	£127.00	£107.00	£42.00	£85.00
Burial of body in churchyard immediately preceding or following on from service in church	£375.00	£357.00	£18.00	£357.00	£6.00	£12.00
Burial or other lawful disposal of cremated remains in churchyard immediately preceding or following on from service in church	£164.00	£146.00	£18.00	£146.00	£6.00	£12.00
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery immediately preceding or following on from service in church	£35.00	£0.00	£35.00	£0.00	£12.00	£23.00
Cremation immediately preceding or following on from service in church	£35.00	£0.00	£35.00	£0.00	£12.00	£23.00
Burial of body in churchyard on separate occasion	£409.00	£357.00	£52.00	£357.00	£17.00	£35.00
Burial of cremated remains in churchyard or other lawful disposal of cremated remains on separate occasion	£198.00	£146.00	£52.00	£146.00	£17.00	£35.00
Burial of body, or burial or other lawful disposal of cremated remains, in cemetery on separate occasion	£86.00	£19.00	£67.00	£19.00	£22.00	£45.00
B. No Service in Church						
Funeral service (including burial of body) at graveside in churchyard	£484.00	£357.00	£127.00	£357.00	£42.00	£85.00
Funeral service (including burial or other lawful disposal of cremated remains) at graveside in churchyard	£273.00	£146.00	£127.00	£146.00	£42.00	£85.00

OCCASIONAL OFFICES CLAIM FORM 2025

To be used by clergy holding the Bishop’s Permission to Officiate (see [Who Can Claim Parochial Fees](#)). Once complete the form should be subm the Parish concerned. For current fees, see: [Life events parochial fees and guidance | The Church of England](#)

In the Diocese of Winchester,
taking services within this dioc

CLERIC’S DETAILS

Name of cleric officiating
Address
Email
Account Number
Sort Code

SERVICE DETAILS

Place of service
Name of wedding couple
Name of deceased

PLEASE INDICATE SERVICE(S) PROVIDED	Total Fee	PCC Fee	DBF Fee	PTO Fee	✓
Marriage Service in Church	£544.00	£297.00	£82.00	£165.00	
A. Funeral with Service in Church					
Funeral service in church, whether taking place before/after burial or cremation	£234.00	£107.00	£42.00	£85.00	
Burial of body in churchyard immediately preceding/following service in church	£375.00	£357.00	£6.00	£12.00	
Burial/other lawful disposal of cremated remains in churchyard immediately preceding/following service in church	£164.00	£146.00	£6.00	£12.00	
Burial of body/burial/other lawful disposal of cremated remains, in cemetery immediately preceding/following service in church	£35.00	£0.00	£12.00	£23.00	
Cremation immediately preceding/following service in church	£35.00	£0.00	£12.00	£23.00	
Burial of body in churchyard on separate occasion	£409.00	£357.00	£17.00	£35.00	
Burial of cremated remains in churchyard/other lawful disposal of cremated remains on separate occasion	£198.00	£146.00	£17.00	£35.00	
Burial of body/burial/other lawful disposal of cremated remains, in cemetery on separate occasion	£86.00	£19.00	£22.00	£45.00	
B. Funeral No Service in Church					
Funeral service (including burial of body) at graveside in churchyard	£484.00	£357.00	£42.00	£85.00	
Funeral service (including burial/other lawful disposal of cremated remains) at graveside in churchyard	£273.00	£146.00	£42.00	£85.00	
Funeral service at crem/funeral service (including burial of body/burial/other lawful disposal of cremated remains) in cemetery	£234.00	£35.00	£66.00	£133.00	
Funeral service in premises belonging to funeral director, whether taking place before/after burial/cremation	£234.00	£0.00	£78.00	£156.00	
Cremation immediately preceding/following funeral service in premises belong to funeral director	£35.00	£0.00	£12.00	£23.00	
Burial of body in churchyard, not following service at graveside (committal only)	£409.00	£357.00	£17.00	£35.00	
Burial of cremated remains in churchyard/other lawful disposal of cremated remains (committal only)	£198.00	£146.00	£17.00	£35.00	
Burial of body/burial/other lawful disposal of cremated remains, in cemetery (committal only)	£35.00	£0.00	£12.00	£23.00	
Sub Total					
Travel Expenses* (enter travel expenses if not already paid by funeral director)					
TOTAL					

Signature of claimant	Date of claim
-----------------------	---------------



WHO CAN CLAIM FEES

Introduction

For an overall statement of our diocesan policy see: [Clergy Information 4. Parochial and Other Fees](#)

We recognise and thank all those ministers, ordained and lay, who provide support to our parishes without claiming fees. This is a gift beyond measure.

From March 2022, the following groups *may receive fees if they so wish*:

Please be aware that any such income is taxable, please seek appropriate advice from HMRC.

1 **Clergy with PTO, who are retired from stipendiary or self-supporting ministry**, may make a claim to the PCC to receive a payment of 2/3 of the DBF fee for **weddings**.

2 **Clergy with PTO, who are retired from stipendiary or self-supporting ministry**, may make a claim to the PCC to receive a payment of 2/3 of the DBF fee for **funeral services**.

In these contexts, 'retired from stipendiary ministry' refers to all clergy who have retired from a post in which they were paid for clerical duties, which includes, for example, chaplains, as well as parochial clergy. Clergy with PTO who have retired from self-supporting ministry may also claim if they so wish.

3 **Licensed retired clergy, SSMs or LLMs who are on the Clerical Registry list and take a funeral outside of the benefice where they regularly minister**, may make a claim to the PCC to receive a payment of 2/3 of the DBF fee for funeral services.

In this context, LLMs whose training in funeral ministry is recognised by this Diocese.

4 **Licensed retired clergy or SSMs who are on the Clerical Registry list and take a wedding outside of the benefice where they regularly minister**, may make a claim to the PCC to receive a payment of 2/3 of the DBF fee for **weddings**.

5 **Clergy with PTO who are retired from stipendiary or self-supporting ministry, licensed retired clergy*, SSMs* or LLMs* who are on the Clerical Registry list** may make a claim to the WDBF to receive payment for regular service cover (*outside of their own benefice).

6 **During a vacancy**, an SSM or an LLM, may claim for some regular services in their home benefice (via

Payment of fees to WDBF

- The DBF portion of the fee should be sent to the DBF.
- A corresponding 'fees returns' sets out how the fee has been generated.
- Usually on a quarterly basis but for those parishes which host a large number of occasional offices, a monthly return may be more suitable.
- **If no occasional offices have taken place in the quarter, a 'nil' return should still be made for proper accounting, and to maintain accurate/complete records.**
- A *new* fees return form has been launched hoping to simplify the return of fees:
 - A blank excel spreadsheet
 - A spreadsheet with some automation

Record of Parochial and Crematorium Fees for the month/quarter ended

Finance Code: **SF**[illegible]


PCC Officer

New forms are available on the
diocesan website:

[Parochial Fees - Diocese of Winchester](#)

Payment of fees to WDBF

- In this diocese, we ask that fee returns are uploaded to our '[parish portal](#)'.
- Quarterly, if not monthly (depending on number of services).
- And bank transfers are made to: (include reference please)
 - Winchester Diocesan Board of Finance
 - Sort code 55-81-26
 - Account number 00342564



DIOCESE of
WINCHESTER

Parish Portal

Change Password
Report an Error
Log Out

Parochial Fee Returns for Winchester St Law

Online Directory

Parish Portal

Parish Information

PIF

APCM Timetable

APCM Resources

Parochial Fee Returns

Annual Report/ Financial Statement

Common Mission Fund

Parish Documents

Parish Map

Other Resources

Frequently Asked Questions

Quarter 1 - 2021

Quarter 2 - 2021

Quarter 3 - 2021

Quarter 4 - 2021

Quarter 1 - 2022

Quarter 2 - 2022

Quarter 3 - 2022

Quarter 4 - 2022

Quarter 1 - 2023

Quarter 2 - 2023

Quarter 3 - 2023

Quarter 4 - 2023

Upload Quarter 1 - 2024

Upload Quarter 2 - 2024

Upload Quarter 3 - 2024

Upload Quarter 4 - 2024

Switch to uploading your returns MONTHLY

1. Click here
for fee returns

[NB Switch between
monthly and quarterly
returns]

[NB If you upload the
wrong file you can delete
via the 'X']

2. Select period and
click here to upload a
new return

Attach file for Quarter 4 - 2025

close

Please enter the amount due and upload the return file, or, **submit a nil return.**

Amount due to WDBF in this return

Are these for the whole benefice? ☐

Browse...

Browse to the file on your computer

[NB Click here to register a NIL return.]

[3. Add the amount total of the fees return that you will transfer to the WDBF account

[NB Uploading for the whole benefice vs an individual parish?]

4. Click browse to locate the file on your PC

5. And remember to send the bank transfer with the payment that corresponds to the return.

Row Labels									
	2022	Q1 2023	Q2 2023	Q3 2023	Q4 2023	Q1 2024	Q2 2024	Q3 2024	Q4 2024
		1,826	1,127	1,607	1,480	1,761	1,356		
		141	265	229	525	NIL	241		
			229						
		49	478	150		282	382		
	172		16	47		141	241		
	140		631	379	513	17	996		
	127		134			NIL	17		
					118	423	17		
		276		916					
		197							
			165	79	16	538	980		
	127	662	197	181	569	464	175		
	59		134	229	16	67	NIL		
			32						
	44		17	246	66	NIL	NIL		
		296	270	173	50	586	171		
	535	248	1,704	506	839	118	596		

- We are happy to help at any time with any questions:
- All parochial fee resources are available on the diocesan website, [here](#).
- Any questions relating to which fees are applicable or how to use the parish portal, please email: jayne.tarry@winchester.anglican.org
- For questions relating to payments or bank transfers please email: banktransfers@winchester.anglican.org

Thank you!

