**LLM Ministry Specification**

*This specification document is designed to be a living document to:*

* *promote deeper conversations between LLM and clergy;*
* *explore the LLM’s gifting and calling to ministry;*
* *consider the LLM’s ministry within the wider Benefice mission and ministry.*

*It should be completed, by LLM / clergy conversation, within the license period of the LLM and key areas reviewed during regular one-to-one supervision meetings, over the license period.*

*The key areas of discussion reflect the LLM discernment and development framework (April 2021) which can be used to further develop an ongoing discussion.*

*The Ministry Specification is produced in electronic format, to enable the fullness of discussion and review.*

**LLM Ministry Specification**

Name of LLM …………………………………………………………………

When were you first licensed? ………………………………………………

Benefice ……………………………………………………………………….

When did you join your current Parish / Benefice? ……………………….

Roles within Parish / Benefice / Deanery team(s) e.g. PCC; Synod etc.

…………………………………………………………………………………..

Name of Incumbent ………………………………………………………….

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| ***Context of Benefice*** *(including mission and ministry priorities)* |

**LLM’s Gifting and Calling**

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| Call to Licensed Lay Ministry *How do you sense the call to Lay Ministry?* *What does your current ministry look like? (You may wish to consider things like preaching and leading worship frequency, leading small group, pastoral care, funerals, admin, workplace / school / community etc)* *What specific areas of responsibility, do you have within the Benefice?**What is important, to you within that ministry?* *What gives you that sense of excitement?* *Are there things you struggle with?**Are there other / further areas of ministry you feel called to / wish to develop? How have you discerned this?**Are there areas of ministry you feel called to prune / lay down? How have you discerned this?**How do you see your ministry developing over the next 3 years?**There is a personal development summary towards the end of the Ministry Specification.* |

**Love for God**

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| *(How do you try to grow closer to God? You may wish to consider how you pray, worship, read the bible, gain deeper knowledge and understanding, within your every-day life; with family; at work or in the wider context of society.)* |

**Love for People**

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| *(You may wish to consider how you encourage and enable others, within the church and in the wider community, in their walk with Jesus.)* |

**Wisdom**

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| *(You may wish to consider how you work within a team where personalities may be very diverse. How you cope with views that are different to yours or how you receive criticism / feedback. How do you help equip the people of Christ when they are facing the challenges of the world?)* |

**Fruitfulness**

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| *(Consider your gifts and strengths, what are they? How could these be further developed? How could these be used to enhance / enable the mission and ministry priorities and plans of the Benefice / Deanery / Diocese?)* |

**Potential**

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| *(You may want to consider how you work within the leadership team of your context. How you are able to see opportunities to respond to God’s work in the wider community. Would you be willing to support another parish / benefice who could use your skills and giftings?)* |

**Support and Development**

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| Continuing Ministerial Development (CMD)*What CMD has been undertaken in the past year? (You might want to consider courses, meetings / events, retreats etc)* |

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| *What are the agreed responsibilities / priorities for the next 3 years?**What support, including CMD, would you like / do you need, so that you can achieve the ministry God is calling you to?**How would this best be achieved (being aware of your learning preferences and life / ministry balance?)* |

**Work Life Balance**

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| *(You may wish to think about the balance between the LLM role agreement, work, family, leisure and spiritual life, including other constraints on your availability. You will have discussed in ‘Gifts and Calling’ specifics of your ministry.)**Which days are you keeping for your rest and refreshment (Sabbath)?* |

**Review**

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| How often will the LLM and Incumbent meet for supervision?Arrangements for wider Ministry Team meetings; prayer etcArrangements for sharing ideas and information, from meetings if LLM not present.Outline agreement on claiming expenses:Agreed dates for supervision / review |

**Additional Comments**

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| *Additional points not covered within the specification responses.* |

Date of completion ……………………………………………………..

Date(s) of review and amendments ………………………………….